## User Manual for Jharkhand Rojgar Website (English)

Department of Labour, Employment ,Training & Skill Development, Govt. of Jharkhand

#### Step 1: Visit https://rojgar.jharkhand.gov.in Step 2: Click on New Job Seeker option



Go to Settings to activate Windows.

\*

#### Step 3: Enter your mobile number & click on Send OTP



#### Step 4: Receive OTP on Mobile number,



Comprehensive Labour Management System	National Portal	Home	Directorate of Employment & Training
Directorate Employment & Training	Ministry of Labour And Employment	About Us	📨 Nepal House, Doranda, Ranchi-02
Jharkhand Recruitment	National Career Service	Term of Use	0651 249 1424 0651 249 to 240 0 to 2
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#### Step 5: Enter received OTP and click "Verify"



### Step 6: Enter your personal details (also upload your photo which should not be more than 10 KB)

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	<b>J</b> 9155636674		Skip To Main Content A+ A A- English ❤	
	JHARKHAND ROJGAR Directorate of Employment & Training Department of Labour, Employment, Training and Skill Development			
Home	New Job Seeker Niyukti Portal Government Jobs	Private Jobs Downloads Contact Us		
	Your mobile number is verified.			
	<b>1.</b> PERSONAL DETAILS	<b>2.</b> ADDRESS DETAILS	<b>3.</b> QUALIFICATION DETAILS	
	Registering District*     Regist       Select a district     ✓	ering Exchange* ct a exchange	Upload Photo:	
	Aadhaar Number*	Providing my Aadhaar No.,I have given my consent to the partment of Labour, Employment & Training, GoJ for using Aadhaar . to establish and authenticate my identity.	Allowed type: png, jpg, jpeg. Max allowed size: 10KB.	
	First Name*	Middle Name	Last Name Activate Window	VS
	Enter First Name	Enter Middle	Go to Settings to activ	rate Windows.

#### Step 7: Complete entering personal details and click "Next"

First Name*	Middle Name	Last Name	
Enter First Name	Enter Middle	Enter Last Name	
Email	Date of Birth*	Father's Name*	
Enter Email Id	Enter Date of Birth	Enter Father's Name	
Mother's Name*	Gender*	Category*	
Enter Mother's Name	Male	✓ General ✓	
Religion*	Marital Status*	Mobile No* Is this your WhatsApp number	
select Religion	✓ Unmarried	✓ 000000000 ○Yes	
Are you migrant worker?		●No	
			_
		NEXT	

#### Step 8: Enter your address details and click "Next"

C i rojgar, jharkhand.gov.in/register/candidate?\_token=rbCGu4raTREIAifw8JJW8iC4IB8h4Ae88eQnk4SV&otp=

1. PERSONAL DETAILS	<b>2.</b> ADDRESS DETAILS	<b>3.</b> QUALIFICATION DETAILS	
Rural/Urban*	Address(Street/Flat no/Tola/Mohalla	h):* City*	
Rural	► Enter Address	Enter City Name	
State*	District*	Pin code	
Select a state	Select a district	✓ Enter Pin Code	
Post Office*			
Select a post-office			
Permanent Address same as Correspondence	e Address 🗸 Yes		
	uncheck,	if permanent and correspondence address are not same.	

☆ 👳

#### Step 9: Enter your qualifications details

					_
Qualification Level*		Board/University/Institute*		Exam Passed*	
Select a qualification	~	Select a board	~	Select a exam-passed	~
Stream		Passing Year		Percent	
Select a stream	~	2021	~	Enter Percentage	
Add					

#### Step 10: Click "Add" option

<b>1.</b> PERSONAL DETAILS	2. ADDRESS DETAILS	<b>3.</b> QUALIFICATION DETAILS		
Qualification Level*	Board/University/Institute*	Exam Passed*		
Unskilled	~ Other	~ Unskilled	~	
Stream	Passing Year	Percent		
Literate	~ 2021	~ 00	✓	
Add Password*	Confirm Pas	sword*		
Enter Password	Onfirm F	Confirm Password		
Declaration:				
If any information is found to b	e wrong my registration may be rejected and I will	be held solely responsible for it.		

#### Step 11: Add extra educational qualifications (optional)

1. PERSONAL DETAILS		2. ADDRESS DETAILS 3. QUALIFICATION DETAILS						
Qualification Level*		Board/University/Institute* Other   Passing Year			Exam Passed*			
Unskilled	~				Unskilled ~			
Stream								
Literate ~		2021 ~			00			
Qualification Lavel Boar	rd/University/Institute	Exam Passed	Stream	Passing Year		NCO Marks(%)	Marks(%)	Action
Unskilled V	Other 🗸	Unskilled V	Literate 🗸	2021	•	X00290 🗸	00	Ξ
Add								
Password*			Confirm Pass	word*				
Enter Password		٢	Confirm Pa	assword				A

# Step 12: Your Registration number will be User Id and Create a password for further login, check on declaration if all submitted details are correct and click on "Submit" option to complete your profile on the portal

$\leftrightarrow$ $\rightarrow$ G	C in rojgar.jharkhand.gov.in/register/candidate?_token=rbCGu4raTREIAifw8JJW8iC4IB8h4Ae88eQnk4SV&otp=								•	*
		Add								
		Password*			Confirm Password*					
				0						
		Declaration:								
		If any information is	found to be wrong my registration m	to be wrong my registration may be rejected and I will be held solely responsible for it						
		PREVIOUS				SUBMIT				
	Quick Lin	ks								
	Comprehens	sive Labour Management	National Portal		Home	Directorate of Employment	& Trainin	g		
	System	Employment & Training	Ministry of Labour And Employment	t	About Us	🔽 Nepal House, Doranda, Ra	nchi-02			
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	Single Wind	ow System								

# Thank You